

Dear parents,

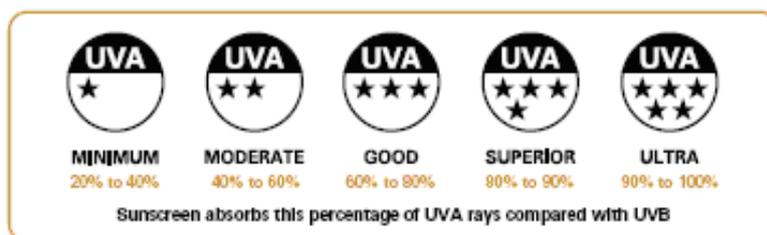
Welcome to our April newsletter; a big thank you to everyone who contributed financially to **Comic Relief** on Friday 15<sup>th</sup> March, we managed to raise a whopping £150.00 through our wonderful cake sale and donations!

## Weather

We are now into our summer term and predictably we are experiencing April showers, hopefully the sun will shine soon.

This is a reminder that parents need to make sure that their children attend nursery dressed for the days weather conditions. It is very helpful to us if you can ensure that you leave at nursery **spare clothes, a hat, gloves** and **wellington boots** so that children's fun in the garden is not compromised. As the weather can change from day to day (remember the hot day at the end of March?) can all parents also ensure that they bring in a **sun hat** (legionnaire style hats are preferred as they protect the back of your child's neck) and a bottle of **sun tan lotion** for your child that can stay at nursery at all times. Please ensure these have your **child's name on them** and give these to your child's key person.

We would encourage parents to use a high factor, with a minimum of **SPF 30**, however it is important to read the back of the sun lotion bottle and check the UVA rating, **5 stars** being the highest and the best protection.



Parents are also reminded to ensure they apply sun tan lotion to their child each day **before** they arrive at nursery. We will then reapply during the afternoon session and as and when required.

## Staff Changes

A warm welcome to Pamela who joined us recently in the Orange group as a Nursery Nurse. Pamela has a wealth of experience and is a qualified NVQ level 3 practitioner.

## Primary School Place Admissions

A reminder to all parents of children who have applied for a primary (nursery) school place starting in September 2019, you should be receiving notification of the outcome of your application via email on **Tuesday 16<sup>th</sup> April 2019**. Please notify us of your child's school place as soon as you have confirmed and accepted the place offered so we can prepare their transition report.

## Leaving nursery

Parents are kindly reminded that we do request **two months written notice** regarding of your child's planned departure from nursery, this includes children leaving for school. With this in mind if you are planning for your child to leave us in July 2019, you will need to inform us in May 2019.

## Parent Consultations

Parent consultations appointments are available each term. If you would like to arrange an appointment with your child's key person please email Nicola at [info@littletroopers.co.uk](mailto:info@littletroopers.co.uk) Nicola coordinates all the appointments.

## Father's Day breakfast

We are having a special Father's Day **Welcome Breakfast** and 'stay and play' session from 8.45am to 10.00am on **Monday 17<sup>th</sup> and Wednesday 19<sup>th</sup> June 2019**.

The invitation is open to all parents, but we would really like to welcome more fathers this time, so please let Nicola know if you would like to attend.

Thierry will be offering a continental breakfast (healthy and vegetarian food options will also be available) for all those parents wishing to stay for breakfast.

## Nursery Management Roles

To ensure that we answer your questions and requests promptly, please refer to the individual roles of the nursery management team:

<b>Nicola (Dep. Bev)</b>
General enquiries regarding: <ul style="list-style-type: none"><li>▪ Any concerns regarding the safeguarding of children</li><li>▪ Attendance (including notification of sickness, holidays (one month notice for 10% holiday discount) and additional session requests)</li><li>▪ The Early Years Foundation Stage Framework, Tapestry and child development</li><li>▪ Your child's key person/ staff / classroom</li><li>▪ Changes to your child's registration form (including contact details, dietary, allergy and medication)</li><li>▪ Parent consultations requests</li></ul>
<b>Rebecca (Dep. Nicola)</b>
Contract enquiries regarding: <ul style="list-style-type: none"><li>▪ Changing contracted sessions and internal session waiting list</li><li>▪ Registration/ nursery place requests</li><li>▪ Termination notification</li></ul> Finance enquiries regarding: <ul style="list-style-type: none"><li>• Nursery Fees</li><li>• Invoices &amp; payments</li><li>• Free Early Education Entitlement</li></ul>

Where possible please send your enquiry via email to the attention of the appropriate person in the subject area. In the event you have a query that is not listed above, please send your email to Nicola who will ensure the appropriate person answers your email.

## Parent Nursery Association – Next meeting Tuesday 11<sup>th</sup> June 2019 from 6-7pm

All parents are welcome to attend, alternatively you can contact one of the following parent group representatives:

*Parent Rep details have been withheld for confidentiality purposes*

**Thinking of becoming a rep?** we need further parent reps for all rooms, please see Nicola or Bev for further details.

### The Aim

The Parent Nursery Association (PNA) is a two-way communication forum aimed at ensuring that everyone involved in the caring of children attending our nursery can come together and share their views. The association's aim is to develop the partnership between parents and our nursery. Self-nominated representatives have the opportunity to express their views, share their ideas and the nursery management have the opportunity to ask parents for their views in a structured way.

### PNA Rep Duties

The Parent Nursery Association (PNA) which includes the Nursery Manager and a staff representative from each of the groups meet once a term to discuss how we are performing and what improvements we could consider. Many helpful suggestions and ideas have been raised out of previous meetings and it really helps us maintain our focus on what it's like being a parent at our nursery.

### Becoming a Representative

For those parents interested in becoming a representative you will need to ensure that you are available to attend a meeting held between 6-7.00pm on a week day towards the middle of each term as follows: March for the Spring Term, June for the Summer term and October for the Autumn term.

For more information or to express your interest as a PNA Rep, please see or contact Nicola or Bev.

## Parent 'Question of the month'

This month's question: **'Do you know who your child's key person is?'** Please answer by placing a pebble in either the 'yes' or 'no' jars in the nursery entrance area.

## Individual Group Notices

Below are specific requests from your child's group leader, please take note and ensure that their requests are implemented.

### Orange Group

#### Children's bags, spare clothes and nappies

Parents are reminded to restock their child's bag weekly with additional clean clothes and to also ensure that your child has a minimum of two weeks' supply of nappies. If you do wish to store a **single** pack of nappies we do have some space to accommodate these. There is a board next to the entrance/exit to the oranges lists your child's name when they need their nappies replenished. Please also note that Little Troopers has a daily charge of **£3.00** for those children who continue to not have a suitable supply of nappies.

### Lemon Group

#### Children's bags, spare clothes and nappies

Parents are reminded to restock their child's bag weekly with additional clean clothes and to also ensure that your child has a minimum of two weeks' supply of nappies. If you do wish to store a **single** pack of nappies we do have some space to accommodate these. Please also note that Little Troopers has a daily charge of **£3.00** for those children who continue to not have a suitable supply of nappies

### Pear Group

#### Leaving for school

Please let us know as soon as possible after the Oxfordshire County Council admissions offer on **Tuesday 16<sup>th</sup> April 2019** as to which school your child will be attending in September 2019 and the date you think your child will be leaving Little Troopers. This will enable us to start putting things in place to support your child's transition.

The Pear children enjoyed a trip to the Fire Station on **Wednesday 11<sup>th</sup> April 2019**, pictures are now available on your child's Tapestry account.

## Group Notices

#### Pick up time

Parents are also reminded that pick up time is 5.20pm and that the nursery closes at 5.30pm. If you would like more detailed feedback on how your child is getting on at nursery, please arrange a parent consultation with your child's key person via Nicola at [info@littletroopers.co.uk](mailto:info@littletroopers.co.uk).

#### End of day collection safeguarding procedures:

For safeguarding reasons please ensure you:

**Do not** leave your child unaccompanied at **any time** while on the nursery premises; this includes older or younger siblings who may not be in attendance at our nursery. Please bring them to the room while you collect your child.

**Do not** divulge the nursery side access code to any members of your family or friends, this is for your use only.

#### Other nominated persons collecting your child

We expect that it will always be our children's parents that will be collecting their child. In the event you are unable to, please liaise with your child's keyperson who will explain what you will need to do. Please also note that only parents are to use the nursery's side entrance, all other unaccompanied family members, friends or nominated person collecting your child must report to the visitor entrance to the front of the premises. Please refer to our Collection Policy 1.2 on our website for further information.

#### Noticeboards

To keep up to date with important notices and events at nursery, please ensure you refer to your child's group noticeboard outside their room and the Parent Information boards in the nursery entrance area.

## Wow Moments

Parents listen up! Your child is truly amazing and throughout your child's life they will make some mighty significant steps on their journey of development. Together we would like to show the children how proud we all are of these moments and celebrate their individual achievements. These are what we call at nursery our **WOW** moments.

So, if outside of nursery attendance your child has perhaps tried something new for the first time (food, drink, standing, walking, talking, using a potty), or maybe enjoyed a trip or activity please complete one of our **Wow moment notecards** and hand it to your child's key person for us to display on our **WOW Moments board**. We will use your child's **WOW moments** as a focus for your child's interest in activities at nursery.

*'Parents are children's first and most enduring educators. When parents and practitioners work together in Early Years settings the results have a positive impact on children's development and learning'. Early Years Foundation Stage: Development Matters 2014*

## Dates for your diary Summer Term 2019

### April

**Tuesday 16th April 2019** – Outcome of Primary School applications from Oxfordshire County Council via your email address.

**Friday 19<sup>th</sup> April 2019** – Good Friday, Bank Holiday, Nursery Closed.

**Monday 22<sup>nd</sup> April 2019** – Bank Holiday Easter Monday, Nursery Closed.

**Tuesday 23<sup>rd</sup> April 2019** – Pear & Lemon Group Parents (3 years+) – Free Early Education Funding (FEEE) Declaration forms ready to be completed.

### May

**Monday 6<sup>th</sup> and Monday 27<sup>th</sup> May 2019** – Bank Holiday Mondays, Nursery Closed.

### June

**Tuesday 11<sup>th</sup> June 2019** – Parent Nursery Association meeting from 6-7pm

**Monday 17<sup>th</sup> and Wednesday 19<sup>th</sup> June 2019** – Father's Day special – continental breakfast with your child in their room.

## Community Notices



**PARENTHOOD**

An evening of scenes, readings and songs  
in aid of

Helen & Douglas House

Saturday 4<sup>th</sup> May 2019

7.30pm at

**PEGASUS THEATRE**

### Dear staff and parents of Little Troopers Day Nursery,

I'm in the process of producing a show at the Pegasus Theatre in aid of Helen & Douglas House and would absolutely love it if you were free to come along.

It's called "Parenthood" and it's going to be a riotous and moving collection of scenes, poems and songs, designed for anyone who has ever met a parent, had a parent or been a parent. It'll be directed by John Terry, artistic Director of Chipping Norton Theatre (aka Scout's dad) and feature a host of wonderful actors, writers and musicians including Mike Bartlett (Dr Foster), Jon Quin (Stornaway) and Rowan Padmore (local performance poet).

But, of course none of it means a thing without an audience so please, please come along if you can and tell your friends. Tickets are £15, available from Pegasus Box Office or through this link:

[https://pegasustheatre.org.uk/?post\\_type=shows&p=11825](https://pegasustheatre.org.uk/?post_type=shows&p=11825)

There are only **100 seats** and it's a one-off, so I'd advise booking soon.

And if the idea of spending a rare and precious night off from parenting watching a show about parenting doesn't appeal, then let me just confirm that **there will be no children at the event and there will probably be swearing.** And wine.

Anna Tolputt (Scout's mum, Lemon Group)